

Gardener Position

General Purpose of Position

To care for the tree collection, sculptures, and grounds of the Sculpture Park @ Waitakaruru Arboretum to a standard suitable for public enjoyment of a woodland garden area.

To provide a good visitor experience including being versatile to help the park team with other jobs, as needed

Location

The grounds of the Waitakaruru Arboretum and Sculpture Park, 207 Scotsman Valley Road, RD7, Tauwhare, Hamilton 3287 (www.sculpturepark.co.nz)

Hours of work

8am – 4.30pm --- ½ hour unpaid lunch break; two 15 minute tea breaks

Key internal relationships:

Reports to:

- ▶ Head Gardener

Other relationships:

- ▶ Garden and Grounds Staff
- ▶ Hospitality staff and contractors
- ▶ Volunteers
- ▶ Students
- ▶ Artists
- ▶ Visitors

Salary based on

\$28/hr

Holidays

Four weeks plus statutory holidays per year: All holidays shall be booked in advance except in cases of emergencies and no more than one week of holiday at a time will coincide with peak visitor periods (October---March).

Duties

- To work with the park's annual maintenance plan including schedule of times and seasons for work to be done. This should be designed to fit around the developmental plans and strategies formulated by the park strategy.
- To help implement of maintenance plan in consultation with other key staff
- To undertake all tasks safely and on time.
- To abide by the current Health and Safety policy of the Waitakaruru Arboretum
- To co-ordinate with other staff and volunteers to ensure a presence on site for all opening hours
- Day to day maintenance of the trees and grounds as below:
 1. Weed control – including using knapsack sprayer, hand tools, chainsaw, brush-cutter and paint-on weed killer.
 2. Use of light machinery for leaf blowing, brush cutting and weed eating
 3. Irrigation, watering, and maintenance of water pipes
 4. Mulching trees, shrubs, and borders
 5. Preparing and maintaining seedbeds and growing sites
 6. Preparing lawns by spreading topsoil and planting grass seed
 7. Tree planting – including hand planting in steep, rocky ground
 8. Helping prepare planting plans and selecting trees
 9. Weeding
 10. Pruning of trees and shrubs, chipping of branches
 11. Report unusual plant health problems
 12. Pest control – possum and rodent baiting; pyrethrum & garlic insect spray

13. Assisting with maintaining and placing sculptures
14. Cleaning public toilets
15. Maintaining outdoor furniture
16. Building rock walls and garden features
17. Maintenance of machinery.
18. Tractor driving
19. Keeping the barn in a clean and tidy condition.
20. Assisting visitors to the garden in a friendly but business-like way
21. Occasional 'front of house' duties
22. Pond clearance and managing water drainage to prevent erosion
23. Raking, water blasting, and other maintenance duties as required
24. Keeping good records of machinery maintenance schedules
25. Keeping accurate timesheets.
26. Assisting with occasional building projects.

Notice of resignation – 1 month